

United States Department of Agriculture



Natural Resources Conservation Service  
375 Jackson Street, Suite 600  
St. Paul, MN 55101-1854

Phone (651) 602-7910  
Fax: (651) 602-7914

---

"Transmitted via Email"

October 01, 2004

MINNESOTA BULLETIN NO. 300-5-1

SUBJECT: LTP – EQIP MIGRATION NET CONFERENCE

Purpose. To provide information about a 2 day mandatory Net Conference.

Expiration Date. September 30, 2005.

Starting today, NRCS has been assigned all administrative duties related to the Environmental Quality Incentives Program (EQIP). During the next few weeks, NRCS with assistance from FSA, will be migrating all of the contract information including funding into PROTRACTS and our Foundation Financial Information System (FFIS).

During the week of October 4, 2004, a few State Office staff members will be in St. Louis being trained on the technical and administrative details of migration and the new EQIP processes. Once we return we will be conducting a 2 day Net Conference to inform and train field, Area and State staff on EQIP Migration.

I am requesting that you reserve the days of October 13 and 14 to participate in this 2 day mandatory Net Conference. All field and Area staff that work on EQIP and administrative duties related to contracting and payments should plan on attending. Sessions will be 4 hours in length from 9 a.m to 1 p.m. each day and overnight travel will be kept to a minimum. We anticipate having up to two sites per Area to minimize both travel time and expenses to conduct the Net Conference. We will also be having these sessions recorded for later playback. Additional details will be coming during the next week. If you have questions contact your Area Office for guidance and information.

WILLIAM HUNT  
State Conservationist

DIST: AO

AO. ARC

AO. ENG

J. King, S. Lutes, R. Giles, T. Koehler, P. Flynn, C. Montgomery, J. Polunc, J. St. Ores,  
S. Cornelius, M. Pageler, H. Moechnig, L. Moore